



GRADE 5 TECHNOLOGY EXIT EXPECTATIONS

General

- Knows how to select appropriate technology tools to address a variety of tasks
- Knows how to solve a simple error message
- Knows copyright laws and their implications for technology
- Can change settings in Windows 7 such as Desktop, Screen Saver, sound, mouse, etc.
- Knows the different items on a computers desktop and how to change them
- Can create new folders to organize files
- Knows how to use the built in calculator
- Knows how to identify and solve print error messages
- Can describe the purpose and use of a virus detection program
- Can select from various drives on a computer (especially to flash drives) to save and open documents

Keyboarding

- Can keyboard accurately at 25-30 wpm without looking at hands
- Knows some keyboard shortcuts

Word Processing

- Knows how to compose numerous documents using advanced text formatting and layout styles
- Can insert clip art in a document
- Can use the Thesaurus, Grammar, and Spelling Checker features
- Can use text editing features of a word processing program
- Can use special formatting features of a word processing program
 - Can use Microsoft Word 2013 or Google Docs to create a document
- To be able to import a picture into a document

Spreadsheet

- Can construct a simple spreadsheet, enter data, and interpret the information
- Can plot and use different types of charts and graphs from a spreadsheet program



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Multimedia

- Can create and present an advanced multimedia program (PowerPoint 2013 or Google Slides)
- Can design and create a curriculum based project displaying a high level of technology
- Demonstrates an ability to choose the appropriate software when given an assignment.
- Can listen to and burn music using the “Windows Media Player”

Telecommunications

- Can access the World Wide Web using search tools and using the correct Internet terminology.
- Learns to connect to Home Pages on the World Wide Web
- Can access information from the Internet using a web browser
- Can use bookmarks to mark and save World Wide Web sites
- Understands what constitutes ethical / safe use of the Internet / email
- Can view and print documents from the Internet or other on-line sources
- Understands the definition and the consequences of cyberbullying
- Understands how to be safe online and with any other technology equipment such as cell phones
- Can use Google Apps to create and share documents or presentations
- Can use Google Drive to save and share documents and access them at home or elsewhere